

# THE HOLIDAY PREP LIST

| Task   | Details | Done |
|--|---------|------|
| Check your passports are in date   |         |      |
| Check if you need to get vaccinations                                      |         |      |
| Book travel insurance  |         |      |
| Check and apply for a visa if required                                     |         |      |
| Ensure you have good quality luggage and secure padlocks or built-in locks |         |      |
| Ensure you have good quality luggage and secure padlocks or built-in locks |         |      |
| Check hand luggage requirements e.g. size of bag                           |         |      |
| Print off all your documents AND save electronically                       |         |      |
| Buy some travel accessories  |         |      |
| Decide how you will get to the airport                                     |         |      |
| Ask a neighbor or family or friend to keep an eye on your home             |         |      |
| Organize any arrangements for pets   |         |      |
| Ensure your holiday clothes are ready to pack                              |         |      |
| Do your research – Create a rough itinerary                                |         |      |
| Arrange travel from when you get there to the hotel                        |         |      |
| Arrange time off work  |         |      |
| Get travel currency  |         |      |
| Shop for holiday essentials  |         |      |

|   |  |
|---|--|
| <b>Check travel advice</b>                    |  |
| <b>Pack your suitcase and hand luggage</b>    |  |
| <b>Share itinerary with family or friends</b> |  |
| <b>Ensure all your gadgets are prepped</b>    |  |
| <b>Tidy your house</b>                        |  |
| <b>Check-in</b>                               |  |
| <b>Tell bank you're going abroad</b>          |  |
| <b>Ensure you have the essentials</b>         |  |
| <b>Final checks on your home</b>              |  |
|   |  |

**NOTES:**

A large, empty rectangular area for taking notes, with a light gray background and a thin yellow border at the top.